

The 2024 OPCYP Virtus Integration



one-stop-shop to register for safe environment training.



It will assist OPCYP in the approval processes ensuring VIRTUS credit gets added quickly and correctly.

After the parish liaison has approved the DocuSign paperwork, a confirmation email is automatically sent to the applicant with the link to register.

Safe Environment Training



OPCYP

To: Michael Cavanagh



You forwarded this message on 1/25/2024 10:49 AM.

If there are problems with how this message is displayed, click here to view it in a web browser.

Dear Herb,

Thank you for completing the *Office for the Protection of Children & Young People* (OPCYP) paperwork and policy application. This is the first of the following:

? Paperwork & Policy Application

? Background Check

? Safe Environment Training

Safe Environment Training

In addition to the paperwork and background check portion of the Diocese of Arlington's Child Protection policy, every employee and volunteer must complete Safe Environment Training.

To sign up for *Virtus* safe environment training, please register for an upcoming session with the following link, using the same username as password for your OPCYP paperwork application.

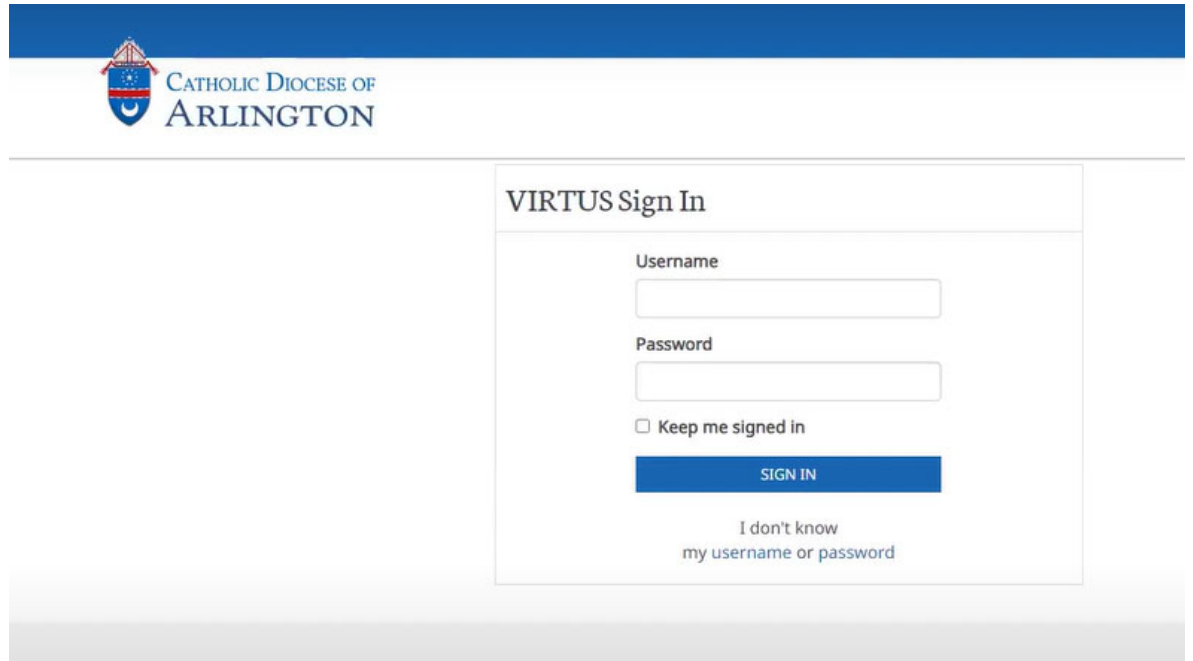
[REGISTER TO VIRTUS](#)

If you have taken the *Virtus* training in a different diocese, please email *Virtus* (helpdesk@virtus.org) and request that they transfer your record to the Diocese of Arlington.

Questions:

If you have any further questions, please contact your organization's OPCYP liaison or the OPCYP at (703) 841-3847.

Same
credentials
as OPCYP
Portal



The screenshot shows the VIRTUS Sign In page for the Catholic Diocese of Arlington. At the top, there is a blue header bar. Below it, the Catholic Diocese of Arlington logo is displayed, featuring a shield with a cross and a crescent moon, with the text "CATHOLIC DIOCESE OF ARLINGTON" to its right. The main content area is titled "VIRTUS Sign In". It contains a form with two input fields: "Username" and "Password". Below the "Password" field is a checkbox labeled "Keep me signed in". A blue "SIGN IN" button is positioned below the checkbox. At the bottom of the form, there is a link that reads "I don't know my username or password".

CATHOLIC DIOCESE OF
ARLINGTON

VIRTUS Sign In

Username

Password

☐ Keep me signed in

SIGN IN

[I don't know
my username or password](#)

Only shows
the sessions
available in the
next 45 days.

VIRTUS Registration: Protecting God's Children for Adults




Select a VIRTUS training session below

This seminar will start promptly at the scheduled time and will last 4 hours. Please come on time. Latecomers will NOT be permitted access to the session. If you CANNOT arrive on time, you MUST SELECT an ALTERNATIVE SESSION of which you can fully participate. ****If you cannot attend the session, please contact your Church/School Child Protection Liaison.**** Child Protection Liaison. Child Protection seminar and child-care is not provided. Please note: VIRTUS Training alone does not ensure compliance. If you need assistance or have compliance questions, contact your Church /School Child Protection Liaison who manages compliance for your location.

Title	Date	Start Time	End Time	Location
TEST Virtus Training	2/2/2024	5:00 PM	9:00 PM	The Basilica of Saint Mary 310 S Royal St Alexandria, VA 22314
TEST Virtus Training	2/29/2024	5:00 PM	9:00 PM	The Basilica of Saint Mary 310 S Royal St Alexandria, VA 22314

Will have to call OPCYP and they will schedule you for the most immediate session if you don't take VIRTUS within 45 days of the DocuSign approval



Automatic Reminders

- Reminder to sign up for VIRTUS emails sent:
 - 15 days after
 - 35 days after
 - 45 days after
- Notification of non-compliance is sent at 55 days after application completion and DocuSign approval.
- Communication to remind the applicant of the training commitment and the location address is sent 7 days before the event.