Dear Volunteer(s),

Thank you for all that you do. The parish has contacted you twice in order to have you sign an acknowledgement of the 2020 *Policy on the Protection of Children/Young People and Prevention of Sexual Misconduct and/or Child Abuse* (Letter attached). Unfortunately, (**Parish or School Name**) still has no record of receiving your acknowledgement.

**We must receive your acknowledgement by (Date) otherwise, in accordance with Diocesan policy, you will be ineligible to volunteer as of January 1, 2021.**

Attached is a copy of the updated policy. This is an acknowledgement of ***reception not*** that you have ***read it***. Please fill out the last page of the attached form (OPCYP Policy 202 Update), save it under a different name, and email it back to **liaison email address** as soon as possible.

If the signature is not working, please feel free to either use the attached directions (Electronic Signature Not Working) or print, sign, and either scan and email/fax back to this address.

We value you your service and would not like to see any interruption in your ministry. Thank you for your assistance.

Sincerely,

Parish/School Liaison